
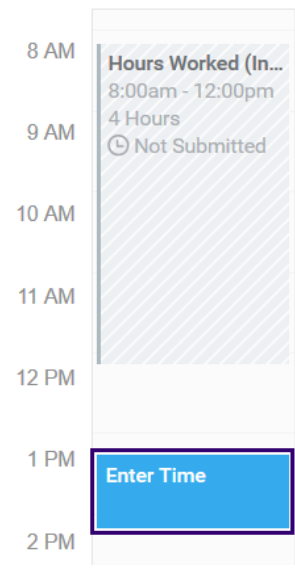
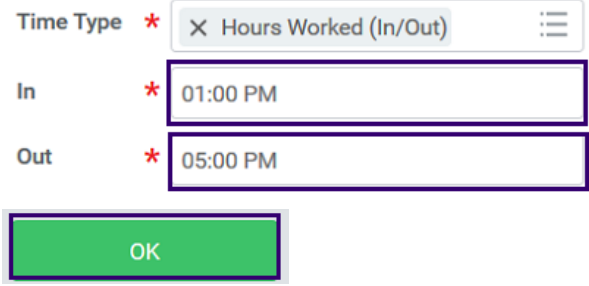

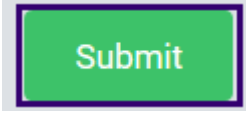
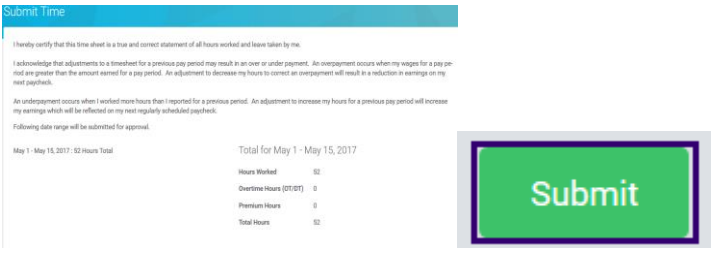


ጊዜ አለቱ	
<p>1. ነቲ Time (ጊዜ) ዝብል መስርሒ ምረጽ።</p>	 <p style="text-align: center;">Time</p>
<p>2. This Week (እዚ ሰሙን)፣ Last Week (ዝሓለፈ ሰሙን) ወይ Select Week (ሰሙን ምረጽ) ዝብል ምረጽ።</p>	<p>Enter Time</p> <div style="border: 1px solid #ccc; padding: 5px; margin-bottom: 5px; text-align: center;">This Week (0 Hours)</div> <div style="border: 1px solid #ccc; padding: 5px; margin-bottom: 5px; text-align: center;">Last Week (0 Hours)</div> <div style="border: 1px solid #ccc; padding: 5px; text-align: center;">Select Week</div>
<p>3. ሽዑ እቲ ሰሙናዊ ዓውደ አዋርሕ (ካላንደር) ይኸፈት። ኣብ ዝተፈለለየ ሳምንታት ጊዜ ንምእታው (ንምውሳኔ) ከአ ነቶም forward (ንቕድሚት) ወይ back (ንድሕሪት) ቀስትታት ተጠቐም።</p>	<p style="text-align: center;">Today < > May 1 – 7, 2017</p>
<p>4. ጊዜ ንምእታው ሓደ ናይ ጊዜ ብሎክ ምረጽ።</p>	<p style="text-align: center;">Mon 5/1 Hours: 0</p> <div style="border: 1px solid #ccc; width: 100px; height: 80px; margin: 0 auto;"></div> <p style="text-align: center;">9 AM Enter Time 10 AM</p>
<p>5. ሽዑ እቲ Enter Time (ሰሙን ምረጽ) ዝብል መስኮት ክኸፈት እዩ። ኣብታ መዓልቲ ንዝሰራሕካዮ ቀዳማይ ናይ ጊዜ ብሎክ ከአ In (ኣብ ውሽጢ) ከምኡ-ድማ Out (ኣብ ደገ) ዝብል አለቱ። እቲ AMን PMን (ማለት ቅድምን ድሕርን ፋዳስ) ዝብል ቅኑዕ ምህላወ አረጋገጽ።</p> <p>6. OK (ሕራይ) ዝብል ምረጽ።</p>	<p>Enter Time 05/01/2017</p> <div style="border: 1px solid #ccc; padding: 5px; margin-bottom: 5px;"> Time Type * X Hours Worked (In/Out) </div> <div style="border: 1px solid #ccc; padding: 5px; margin-bottom: 5px;"> In * 08:00 AM </div> <div style="border: 1px solid #ccc; padding: 5px; margin-bottom: 5px;"> Out * 12:00 PM </div> <div style="border: 2px solid green; padding: 10px; text-align: center; width: fit-content; margin: 0 auto;">OK</div>

<p>7. ካብ ምሳሕ ወይ ዕረፍቲ ተመሊስካ ንዝሰራሕካዮ ግዜ ንምእታው ከኣ ካልእ ናይ ግዜ ብሎክ ምረጽ።</p>											
<p>8. ነቲ In (ኣብ ውሽጢ) ከምኡደማ Out (ኣብ ደገ) ዝብል መቐናገጥ ግዜ ኣእቱ። እቲ AMን PMን (ማለት ቅድምን ድሕርን ፋዲስ) ዝብል ቅኑስ ምህላወ ኣረጋገጽ።</p> <p>9. OK (ሕራይ) ዝብል ምረጽ።</p>											
<p>10. ኣብታ ሰሙን ንዝሰራሕካዮ መዓልታት ከኣ ንነፍሲወከፈን እቲ ኣብ ቁጽሪ 4 ክሳብ 9 ዝገበርካዮ መስርሕ ትደግሞ።</p>											
<p>11. ንኻልእ ሰሙን ግዜ ንምእታው (ንምውሳኔ) ከኣ ነቶም ንቐድሚት ወይ ንድሕሪት ቀስትታት ተጠቐም።</p>											
<p>12. ኣብታ ሰሙን ንዝሰራሕካዮ መዓልታት ከኣ ንነፍሲወከፈን እቲ ኣብ ቁጽሪ 4 ክሳብ 9 ዝገበርካዮ መስርሕ ትደግሞ።</p>											
<p>13. Submit (ኣረክብ) ዝብል ምረጽ።</p>											
<p>14. ሽዑ እቲ ናይ መረጋገጺ መሰከት ክኸፈት እዩ። ነቲ ሰዓታትካ ደጊምካ ረኣዮ እሞ Submit (ኣረክብ) ዝብል ምረጽ።</p>	 <table border="1" data-bbox="1055 1701 1201 1795"> <thead> <tr> <th colspan="2">Total for May 1 - May 15, 2017</th> </tr> </thead> <tbody> <tr> <td>Hours Worked</td> <td>52</td> </tr> <tr> <td>Overtime Hours (01:01)</td> <td>0</td> </tr> <tr> <td>Premium Hours</td> <td>0</td> </tr> <tr> <td>Total Hours</td> <td>52</td> </tr> </tbody> </table>	Total for May 1 - May 15, 2017		Hours Worked	52	Overtime Hours (01:01)	0	Premium Hours	0	Total Hours	52
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Overtime Hours (01:01)	0										
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Total Hours	52										

ናይ ተጠቓሚ መምርሒ መራኸቢ፣ https://isc.uw.edu/user-guides/enter_time/