

Request for Paper Tax Form

University of Washington, UW Medical Center, Harborview Medical Center

	Issued To	How to Replace
W-2	UW Employees who Received Salary/Wages	<p style="text-align: center;">Legacy ESS (Employee Self Service) https://prp.admin.uw.edu/legacypass/secuid/Home/Index Go to the Tax Forms tab then see links; for tax years 2012-2016.</p> <p style="text-align: center;">All employees have access to ESS (both current and former). Forgot your password? Contact UW IT at (206) 221-5000 and be prepared to give them your Employee ID Number If you do not have access to ESS, complete the form below.</p>
1042-S	UW NRA - Foreign Person's U.S. Source Income Subject to Withholding	
1099-R	UW Retirees - Supplemental Retirement Payments	
UW Stipend Letter	Non-UW Students paid Stipend	

The following tax forms are not generated by the Payroll Office.

1098-T	UW Students paid Stipend through Payroll Office. Tuition Charges, Financial-Aid, Grant or Scholarship Payments	Student Fiscal Services Office https://finance.uw.edu/sfs/home
1099-Misc	Independent Contractors or Misc. Income	Accounts Payable Office Ten99@uw.edu

Please verify which tax form is needed before you fill out this form.

Legal Name:			
Social Security Number, ITIN or EID:			
Tax Form Requested (Circle which form(s) are requested): W-2 1042S 1099R Stipend Letter			
Reason why you do not have access to ESS:			
Tax Year Requested (2006 - Present):			
Street Address:			
City:	State:	Zip Code:	Country:
E-mail Address:		Phone#:	
<input type="checkbox"/> I'll pick it up at the ISC in 2 business days. <input type="checkbox"/> Please mail it to me at the address above. <i>Note: Address will not be changed in Workday.</i>			
<i>Due to confidentiality issues, tax forms will NOT be faxed or emailed.</i>			
Signature:		Date:	

Fax (secure location) or mail this form to the ISC.

For more tax information visit our website at: <https://isc.uw.edu/your-pay-taxes/>

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Note: DO NOT email Social Security Numbers