**VIEW PAYSLEIPS**

1. Select the Pay app from the Global Navigation menu (Menu > Pay).

2. (a) To view one of your last five payslips...

   Select the **date range** of the payslip pay period you want to view within the Payslips section.

   - 09/09/2022 (Period End: 08/31/2022)
   - 08/25/2022 (Period End: 08/15/2022)
   - 08/10/2022 (Period End: 07/31/2022)
   - 07/25/2022 (Period End: 07/15/2022)
   - 07/11/2022 (Period End: 06/30/2022)

2. (b) To view an earlier payslip...

   Select Payslips within the View section.

   Then select the View button next to the payslip you want to open.